

POSITION INFORMATION

Type of work desired?

Salary range expected (required):

Applying for: Full-time Part-time Temporary/Seasonal

EDUCATION

Type of School	School Name and Location	Highest Grade Completed	Grade Point Average	Course of Study or Major
High School or G.E.D. equivalent		<input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12		
College or University		<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4		
Vocational or Trade School				
Graduate School				
Other (including military training)				

List any work related certifications or licenses you currently possess.

BACKGROUND INFORMATION

During the past seven years, have you ever been discharged, suspended or asked to resign from any position? YES NO If yes, please explain: _____

For the purpose of verifying information on this application, have you ever worked or attended

school under a different name at any of the organizations you have listed?

YES NO If yes, specify name: _____

Should you receive and upon acceptance of an offer from the CVP, a background verification inclusive of a criminal check will be performed by a third party vendor, in accordance with federal, state and local law. CVP will inform you of the results and give you an opportunity to respond. CVP reserves the right to re-evaluate your candidacy in light of the job duties, the nature of the job, the nature and seriousness of the offense and the amount of time since it occurred and may rescind an offer based upon this evaluation. Should you have any questions regarding this process, contact your Human Resources.

PROFESSIONAL REFERENCES

List three professional references (other than those listed as current/former supervisor) that we may contact:

Name:	Telephone:
Email	Type of Acquaintance:
Name:	Telephone:
Email	Type of Acquaintance:
Name:	Telephone:
Email	Type of Acquaintance:

EMPLOYMENT RECORD

List all employment experience for the past seven years, starting with the most recent or present employer. Using a separate section for each position, describe in detail all work experience including periods of unemployment. **You may include as part of your employment history any verified work performed on a volunteer basis. Resumes may not be substituted in lieu of completing the following employment information.**

Most Recent Employer:	Phone () -
Geographic Location:	From (Month/Year):

	To (Month/Year):
Your Position:	
Supervisor's Name/Title:	May we contact? <input type="checkbox"/> YES <input type="checkbox"/> NO If not why not?
Primary Responsibilities:	
Reason for Leaving:	
Previous Employer:	Phone () -
Geographic Location:	From (Month/Year): To (Month/Year):
Your Position:	
Supervisor's Name/Title:	May we contact? <input type="checkbox"/> YES <input type="checkbox"/> NO If not why not?
Primary Responsibilities:	
Reason for Leaving:	
Employer:	Phone () -
Geographic Location:	From (Month/Year): To (Month/Year):
Your Position:	
Supervisor's Name/Title:	May we contact? <input type="checkbox"/> YES <input type="checkbox"/> NO If not why not?
Primary Responsibilities:	
Reason for Leaving:	

ADDITIONAL COMMENTS

Please comment on how your prior education and experiences qualify you for the type of employment you are seeking. Detail any past responsibilities and achievements. Note any special coursework, honors, activities, special projects or any other data that will assist us in considering your application for employment.

PLEASE READ CAREFULLY AND INITIAL EACH PARAGRAPH BEFORE SIGNING

I have disclosed all information that is relevant and should be considered applicable to my candidacy for employment.

Initials

I understand, where permissible under applicable state and local law, I may be subject to a pre-employment drug test after receiving a conditional offer of employment, and must receive a negative result for illegal drugs before being permitted to commence work with the Company.

Initials

I understand, where permissible under applicable state and local law, I may be subject to a pre-employment medical examination after receiving a conditional offer of employment, and must meet the qualifications for the position, with or without reasonable accommodation, before being permitted to commence work with the Company.

Initials

I hereby certify that the information given by me is true in all respects. I authorize the Company and its representatives to contact my prior employers and all others for the purpose of verification of the information I have supplied and release same from any liability resulting from the information released. I authorize employers, schools and other persons named on this application to provide any information or transcripts requested.

Initials

I understand employment with the Company is also contingent on my providing sufficient documentation necessary to establish my identity and eligibility to work in the United States.

Initials

I expressly understand and agree that, if employed, my employment, having no specified term, is based upon mutual consent and may be terminated at will, with or without cause, by either party (the Company or me) without prior notice to the other, unless otherwise prohibited by law.

Initials

I understand that no representation, whether oral or written, by any representative or agent of

the Company, at any time, can constitute an implied or expressed contract of employment. I further understand no representative or agent of the Company has the authority to enter into an agreement for employment for any specified period of time or to make any change in any policy, procedure, benefit or other terms or condition of employment other than in a document signed by the Director of Human Resources or an authorized representative.

Initials

I certify, under penalty of perjury, that all of the above information is true and complete, and I understand that any falsification or omission of information may result in denial of employment or, if hired, may result in termination regardless of the time lapse before discovery.

Note: An offer of employment is conditioned upon complying with The Company's requirements including, but not limited to signing a consent to conduct a background investigation, as noted above.

MY SIGNATURE [or electronic mark] INDICATES THAT I HAVE READ AND AGREE WITH THE ABOVE STATEMENTS.

Applicant's signature

Date: